 **South England Conference**  **Pathfinder Training and Assessment Certification Checklist**

**Participant information**

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Orientation date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Conference/Union \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Certification requirements**

*Prerequisites*

**1.** Be a Master Guide. . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . .

Date \_\_\_/\_\_\_/\_\_\_\_ Investing Conf. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**2.** Hold a Pathfinder Basic Staff Training Certificate

Date \_\_\_/\_\_\_/\_\_\_\_ Reviewing MG \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**3.** Be an active Pathfinder staff member . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . .

Church \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Pastor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Honours*

Teaching

Date \_\_\_/\_\_\_/\_\_\_\_ Event/Loc, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Instructor sig. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Administration

Date \_\_\_/\_\_\_/\_\_\_\_ Event/Loc, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Instructor sig. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Modules*

Introduction to Trainer Skills (9 sub-sections)

Date \_\_\_/\_\_\_/\_\_\_\_ Event/Loc, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Instructor sig. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Understanding the Principles and Practices of Assessment (8 sub-sections)

Date \_\_\_/\_\_\_/\_\_\_\_ Event/Loc, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Instructor sig. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Assessing skills, Knowledge, Understanding and Competence (4 sub-sections)

Date \_\_\_/\_\_\_/\_\_\_\_ Event/Loc, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Instructor sig. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Required Field Work*

1. Read the AY Encounter Series IV, *Christ Our Hope*, or participate in another daily Bible reading plan for at least six months. Use of an audio or video Bible is acceptable……………………………………

 Name of Bible Reading Plan \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Hold a current First Aid and/or CPR certificate from a nationally recognized organization. . . . . . . . . . . . . . . . . .

 Date \_\_\_/\_\_\_/\_\_\_\_ Issuing agency \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Read or listen to a book on ‘Training the Trainer’. Prepare an action plan indicating how you intend to implement the things you have learned into your Pathfinder ministry. Carry out that plan and evaluate the results. . . . .. . . . . . .

 Book title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Author \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Develop a written, comprehensive plan for a year of Pathfinder programming. Beyond activities, it should include specific goals and action steps for spiritual and outreach ministry. . . .

 Date \_\_\_/\_\_\_/\_\_\_\_ Event/Loc, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Instructor sig. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Assist in the assessment of 4 clubs that have been presented for investiture, including Adventurer and Pathfinder classes………………………………….

 Date \_\_\_/\_\_\_/\_\_\_\_ Event/Loc, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Instructor sig. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Assist in the delivery of a Basic Staff Training course and evaluate the outcome……………………………….

 Date \_\_\_/\_\_\_/\_\_\_\_ Event/Loc, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Instructor sig. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Deliver a 30 minute 'session' that you have planned and evaluate the outcome ………….……………………….

 Date \_\_\_/\_\_\_/\_\_\_\_ Event/Loc, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Instructor sig. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Create a *Portfolio* that contains copies of your Pathfinder Calendar, meeting schedules, permission slips and other paperwork that shows your leadership of a club during the year. Include handouts and your personal notes from the seminars you attend and copies of your notes and work as you complete requirements 1 to 7. . . . . . . . . .

 Date \_\_\_/\_\_\_/\_\_\_\_ Event/Loc, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Instructor sig. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Reviewing Master Guide use only**

I have completed a review of the participant’s *Portfolio* and *Checklist* and have found them to have completed the requirements for this certification.

Training completion date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_E-mail\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Conference/Union \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Failed review instructions**

In the event of a failed review, the reviewing Master Guide should return the Portfolio to the participant along with a written note explaining what additional work or documentation must be completed to receive a pass.

**Reviewing Master Guide disclaimer**

Completion of this training curriculum does not guarantee the bearer overall qualification to lead, nor does it give a guarantee of ability, aptitude, or placement. It simply marks completion of a training curriculum.